

LAKE SHORES

////// DIVISION

Northeastern Region - National Model Railroad Association

BY LAWS
(November 14, 2018)

ARTICLE I - DUTIES OF OFFICERS

- Section 1.** The Superintendent shall perform the usual duties of the office of the president of an organization.
- a) The Superintendent shall be the presiding officer of the Executive Committee.
 - b) The Superintendent shall appoint the members of all standing and temporary committees and appoint the chairpersons of such committees.
 - c) The Superintendent shall also serve as an elected director of the Northeastern Region, NMRA
- Section 2.** The Assistant Superintendent shall perform the usual duties of the office of vice-president of an organization. The Assistant Superintendent shall serve as proxy for the Superintendent at Northeastern Region, NMRA meetings should the Superintendent be unable to attend and upon the filing of the appropriate proxy statement with the NER secretary.
- Section 3.** The Chief Clerk shall perform all of the usual duties of secretary of an organization. The Chief Clerk shall keep minutes of meetings and records of any division correspondence.
- Section 4.** The Treasurer shall maintain the Division's funds and upon the direction of the Superintendent or the Executive Committee pay any of the Division's obligations from these funds.
- Section 5.** In the event that the office of the Superintendent becomes vacant the Assistant Superintendent shall assume the role of Superintendent.
- Section 6.** In the event that the offices of Assistant Superintendent, Chief

Clerk, and/or Treasurer become vacant, the Superintendent shall appoint a temporarily replacement. A permanent replacement for the vacant office(s) shall be elected at the next regular meeting to fill the unexpired term(s).

Section 7. In the event that an officer of the Division fails to perform the required duties of the office, that officer may be removed from office by a two-thirds majority vote of the division members present at any regular meeting.

Section 8. In the event that an officer fails to maintain membership in the National Model Railroad Association or reside within the boundaries of the Division, that person can no longer hold office. The Superintendent may appoint someone to temporarily fill that position until a permanent replacement is elected by the membership at a meeting of the Division.

ARTICLE II - COMMITTEES

Section 1. The Executive Committee shall consist of the Superintendent, Assistant Superintendent, Chief Clerk, Treasurer and any designees whom they may appoint to the Executive Committee.

- a) The Executive Committee shall take and hold title to all assets of the Division and shall designate a depository to receive funds and the disposition of such funds.**
- b) The Executive Committee shall meet at the call of the Superintendent or upon the request of any two members of the Executive Committee.**
- c) The Superintendent shall give notice of a meeting to all members of the Executive Committee at least 48 hours in advance of the meeting.**
- d) Three members shall constitute an Executive Committee meeting quorum.**

Section 2. The Nominating Committee shall consist of a Chairperson and two members appointed by the Superintendent.

Section 3. The Superintendent shall appoint the chairperson and members of any permanent or temporary committee.

Section 4. The term of any permanent or temporary committee members shall coincide with the term of the Superintendent who appointed them.

ARTICLE III - ELECTION OF OFFICERS

- Section 1. Officers shall be elected at the annual meeting in even numbered years.**
- a) The candidate receiving the highest number of votes for an office shall be declared elected.**
 - b) In the event of a tie, the Superintendent shall cast the deciding vote.**

ARTICLE IV - ORDER OF BUSINESS

- Section 1. The order of business at any official meeting of the Division shall be:**
- a) Presentation of the Minutes of the last meeting**
 - b) Report of the Treasurer**
 - c) Report of the Executive Committee**
 - d) Report of the Nominating Committee, if applicable**
 - e) Report(s) of other committees, if applicable**
 - f) Election of Officers, if applicable**
 - g) Old business**
 - h) New business**
 - i) Remarks from visiting NMRA, NER officials or persons of note**
 - j) Adjournment**

- Section 2. Unless otherwise provided, Robert's Rules of Order shall be followed at all meetings.**

ARTICLE V - TERRITORY

- Section 1. The territory encompassed by the Lakeshores Division shall be determined by the Executive Committee of the Northeastern Region, NMRA.**

ARTICLE VI - MEMBERSHIP AND FEES

- Section 1. There are no separate division dues. All division members must be current members of the NMRA and reside within the boundaries of the Lakeshores Division.**
- Section 2. Fees for meetings are set by the LSD Executive Committee and paid by attendees upon entry to meetings.**

Section 3. Visitors are allowed three visits to an NMRA meeting IN THEIR LIFETIME. Per National policy, if they do not join by their third visit, they are not eligible to attend any more meetings until they join. This *does not* apply to a member's spouse, minor children, or caregivers.

Section 4. Only current members of the Division may hold office and vote.